

G.H.RAISONI COLLEGE OF ENGINEERING, NAGPUR

(An Autonomous Institute Under UGC Act 1956)

OFFICE ORDER

Date: 09/03/2012

Following committee is formed for TEQIP-II Implementation Unit

Sr. No.	Committee Name	Designation in TEQIP	Department	Faculties	Roles & Responsibilities
1.	TEQIP Unit	Head of TEQIP Unit	Director	Dr.Preeti Bajaj	Overall monitoring
2.	Incharge	TEQIP Coordinator	Electronics Engg.	Dr. A.Y. Deshmukh	Overall implementation, Conduct and monitoring of Performance Audits
			Mechanical Engg.	Dr. S.B. Jaju	
3.	Procurement of Goods, Works & Services	Nodal Officer (Procurement)	Mechanical Engg.	Dr.U.S.Wankhede	Institutional Procurement Plan, PMSS, Procurement Arrangements, Procurement Audit etc.
			Civil Engg.	Prof. P.Y. Pawade	
4.	Civil Works	Incharge	Civil Engg	Prof. P. J. Wadhai	Prepare, plan and coordinate Civil Works
5.	Finance Management	Nodal Officer (Finance)	Electronics Engg.	Dr. A.Y. Deshmukh	Financial Plan, Fund Location, E-FMR, Audit etc.
				Dr. D.V. Padole	
6.	Academic Activities	Nodal Officer (Academic)	Civil Engg.	Dr. P.B. Nagarnaik	Academic Plan, Implementation of Institutional reforms, etc
			Mechanical Engg.	Dr. P.V. Walke	
7.	Implementation of faculty & staff development activities & programmes	Incharge	Electronics Engg	Dr. S.S. Dorle	Training Plan based on TNA, Short Term, Long Term Trainings, Seminars, Workshop etc.
		Member	Mechanical Engg	Prof. M. D. Pasarkar	
8.	Monitoring project implementation, achievement of targets for all indicators	Incharge		All Heads of Department	Monitoring of Targets for deliverables as per PIP.
9.	Updation of Website	Incharge	Computer Sci & Engg	Prof. B.N. Mahajan	Management of Information System of entire project
			Information Tech	Prof. S.A. Chhabria	

10.	Compliance with EAP (Equity Assurance Plan), EMF (Environment Management Framework) & DMF (Disclosure Management Framework)	Incharge	Mechanical Engg	Dr. P.V. Walke	Equity Action Plan, Environment Management Framework & Disclosure Management Framework - Implementation arrangements
		Member	Civil Engg	Dr. B.V. Khode	
		Member		Prof. I. Khedikar	
11.	Industry Institute Interaction	Incharge	Electrical Engg.	Prof. K.D. Joshi	III Activities as per Annexure-IX of PIP, T & P, enhancement in employability through various activities, career assessment, alumni, tracer studies etc.
		Member	T&P	Prof. J.M. Paliwal	
12.	Library Committee	Incharge	Electronics & Telcommu Engg	Dr. M. M. Khanapurkar	Plan for digital library, books & LR's, Journals, softwares needed etc.
		Member	Library	Mrs. R.M. Mahurkar	
13.	Purchase Committee	Procurement In-charge	Mechanical Engg.	Dr. U.S. Wankhede	To make purchase of goods, works and services as per procurement guidelines of TEQIP
		Procurement Co-In-charge	Civil Engg.	Prof. P.Y. Pawade	
		Member (Departmental Procurement Incharge)	Store Department	Mrs. S.R. Bhojar	
			Mechanical Engg.	Prof. R.S. Shelke	
			Electronics Engg.	Dr. D.V. Padole	
			Electronics & Telecomm. Engg.	Prof. A.R. Deshmukh	
			Civil Engg.	Prof. P.Y. Pawade	
			Computer Science & Engg.	Prof. S.M. Nirkhi	
Electrical Engg.	Prof. K.D. Joshi				
14.	Technical Evaluation Committee	Incharge	Mechanical Engg.	Dr. U.S. Wankhede	To evaluate the procurement proposals technically and commercially.
		Members	Outside expert	1 Outside member of concern department (with Approval of Director & related to expertise required)	
			Concerned dept	Head of the Department	
			Concerned dept	Department Procurement Incharge	

15.	Physical Verification of goods, works & services	Incharge	Civil Engg.	Prof. P. J. Wadhai	Physical Verification of goods, works & services , maintain all records, etc.
16.	News Letter Publication Committee	Incharge	Computer Science & Engg.	Dr. L.G. Malik	Look after the News Letter to be published every month under TEQIP-II. She may seek services of her department faculties for the same.
17.	Research & Development	Incharge	Mechanical Engg.	Dr. S.B. Jaju	Joint Publications, R & D projects etc.
18.	Continuing Education Programme	Incharge	Mechanical Engg.	Dr. U.S. Wankhede	Plan and conduct CEP programmes as per needs.
19.	Patent Cell	Incharge	Mechanical Engg.	Dr. U.S. Wankhede	Patent processes
20.	Cell for weaker students	Incharge	Mechanical Engg.	Dr. D. J. Tidke	Identify weaker students, conduct bridge courses, etc as per PIP
		Member	First Year	Dr. B. P. Butey	
		Member	First Year	Dr. R. R. Shrivastava	

DIRECTOR